

# Associated Orthodontists Online Account Access

## Access Your Account 24/7

Associated Orthodontists offers convenient access to your account 24 hours a day, 7 days a week. Through our secure patient portal, you can make payments, print payment receipts, manage and monitor your account and check upcoming appointment times.



### Set up your account

- Visit [greatbraces.com](http://greatbraces.com)
- Click the “**Patient Login**” tab in upper right-hand corner
- Click “**Don’t have an account yet?**” to create an account
- Enter the **responsible party’s** first and last name
  - Use names as listed on your Orthodontic Treatment Contract
  - Do not include titles, i.e. Mr. & Mrs, Miss, etc.
- Enter either the **email or mobile phone number** provided to us on your first visit
- Create username and password for account access

**You will receive a confirmation email or text confirming account setup.**



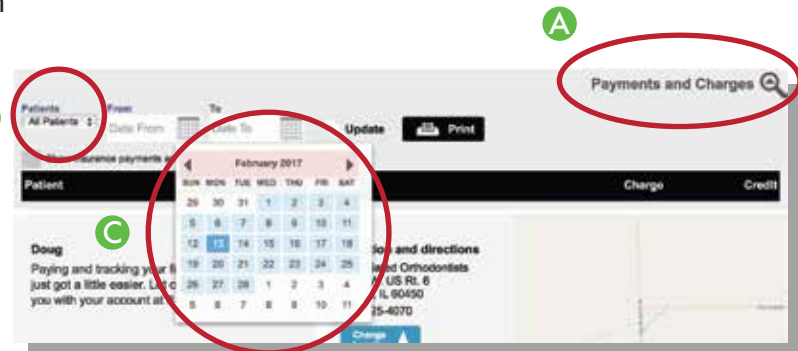
### Make a payment

- Visit [greatbraces.com](http://greatbraces.com)
- Click the “**Patient Login**” tab
- Login with your username/password
- Click the “**Financial Info**” tab
- Click “**Pay Now**”
- Choose payment method and enter information



### Print a payment receipt

- Visit [greatbraces.com](http://greatbraces.com)
- Click the “**Patient Login**” tab
- Login with your username/password
- Click the “**Financial Info**” tab
- Click “**Payments and Charges**” **A**
- Select patient name from drop down menu **B**
- Enter **first date of the month** and **last date of the month** for the month of the desired receipt **C**
  - i.e. From 2/1/17 - 2/28/17
- Click “**Update**” then “**Print**”



### QUESTIONS?

Please contact Mia at [mmyers@greatbraces.com](mailto:mmyers@greatbraces.com)

